**Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_**

**PLANNING MEETING**

**Facilitator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time Keeper: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Recorder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Other participants: Gen Ed- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SPED-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Plan (15 minutes, about 2 minutes for each question)**

1. **Identify student’s strengths (academic, behavioral, social).**
2. **Identify 1-2 behavior(s) of concern.**

**2a. Identify, when are the behaviors most likely to occur?**

1. **Identify possible function of the student’s behavior (keeping in mind what happens right after the behavior occurs)**

**To ACCESS To AVOID**

**Peer/Adult Interactions Peer/Adult Interactions**

**Tangibles/Activities Tangibles/Activities**

**Sensory Sensory**

1. **List interventions that have been tried previously.**

**Tier 1:**

**Classroom Interventions:**

**Tier 2:**

1. **What interventions have been successful?**
2. **Identify a short-term goal (attainable in 2 to 4 weeks) for this student (consider replacement behavior).**

**Based on the student’s strengths and needs, identify interventions or strategies, consider function of the student’s behavior. Consider Including school-wide expectations, and/or tiered interventions available within the school.**

**Do (15 minutes)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Components** | **Strategies** | **Function** | **Person Responsible** |
| **Antecedent:** (*Identify strategies to prevent or teach)* |  |  |  |
| **Reinforcement:** *(Identify strategies to support the desired behavior)* |  |  |  |
| **Extinction:** *(Identify strategies that will not reinforce the undesirable behavior)* |  |  |  |

**Identify how the plan will be monitored, the measure to monitor student outcome data and how data will be recorded and graphed?**

**Schedule follow up meeting in the next 2 to 4 weeks (date, time, place): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_**

**REVIEW MEETING**

**Facilitator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time Keeper: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Recorder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Other participants: Gen Ed- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SPED-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Study (15 minutes)** *(refer to Data Questions from CCI Page 55)*  **\_**

1. **How was the plan successful?**
2. **Using the data collected, how was the plan implemented as designed? What revisions/adjustments might be made?**
3. **What does the student outcome data show?**

**3a. Based on data what parts of the plan will be continued? What might be adjusted? (If the decision is to fade, develop a plan)**

**3b. If data shows the plan is not effective, to what degree was it implemented and/or will the plan be modified? (If the decision is to modify the plan, record changes)**

**Act (5 minutes)**

|  |  |  |
| --- | --- | --- |
| **What** | **By Whom** | **By When** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Schedule following up meeting: (date, time, place): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\*\*Repeat the **Review Meeting Protocol** at second follow up meeting\*\*

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